Texas *Awards* Program

2022-2023

Foreword - Texas Awards Program

These Texas Awards Program (TAP) event guidelines are for Texas events only. These will be used at the **Texas State Leadership Conference**. The NAP guidelines will be used at the state level except for number of entries. Check pg. 3-5 to see how many each chapter may enter per event.

FBLA members should print a copy of the NAP event guidelines and any rating sheet(s) and be responsible for following the guidelines exactly. Knowing and following the NAP guidelines are the responsibility of the student member and failure to follow guidelines will result in a penalty or disqualification.

Advisers should use the TAP, NAP, and the SLC Registration Packet to ensure that competitors are correctly registered, on-line and home-school production tests are administered as directed, and that all materials are submitted properly by the stated deadline.

If there are questions, please contact the Texas State Adviser, D'Ann Matlock, at stateadviser@fblatx.org or (cell) 210.452.6677.

Table of Contents

High School Changes for 2022-23

New Events

- **Introduction to Marketing Concepts** will be an individual, objective test event for 9th and 10th graders.

Modified Event Changes:

- **3-D Animation** will be renamed Digital Animation and competitors will be able to submit their projects in any digital format (2-D or 3-D) they wish.
- **Introduction to Public Speaking and Public Speaking** will now have a different topic posted each year from which the speech must be developed.

Procedural Changes

- The cover and table of contents do not count toward the 15-page limit for reports.
- The FBLA score sheets will be modified to include a "score range" for the descriptors of each expectation item.
- Time penalties will be eliminated from all events, and timers will stop students from continuing once their allotted time has elapsed.
- Permanently move to have all team event objective tests taken individually by each team member. The scores of all team members will be averaged to determine the average team score. Any team member who does not sign in and take the test will be removed from the team and prevented from advancing to final round competition.
- Members may compete in an event at NLC more than once if they have not previously placed in the top ten of that event at NLC. If a member places in the top ten of an event at NLC, they are no longer eligible to compete in that event. This eliminates the exceptions for team events that were previously in place, as this change will now affect all events.
- Pilot a digital badging policy to give recognition to members who earn a proficient level (level to be determined) on objective tests.

High School Topics for 2022-2023

Broadcast Journalism:
You or your team members work for a local news station. Write, develop, and deliver a live news report with at least one pre-recorded interview. Cover at least three of the following areas or stories:
- Business (global) - A story or current event impacting the global economy
- Entrepreneurship (local) - A story about a local business (real or fictional) in the area
- Event - A story about the FBLA State or National Leadership Conference
- Education - A report on financial literacy
- Finance - A report on the stock market, interest rates, or another current financial event

Business Ethics:
The topic/case study for this event will be fully released in August. The topic will relate to the following:
- The ethics of an art club supervisor possibly purchasing lower-quality supplies for this year's Craft Fair.

Business Financial Plan:
Create a business financial plan to start a new food truck business in your community. Determine what type of food truck will benefit your community and the funds needed for the start-up. Include data or research that will help to make informed decisions about future resources and goals. Include the general operating costs of your food truck, start-up costs, and a plan of action of where to park your mobile business.

Coding & Programming:
Develop a program that will help improve student involvement at your school. This original computer program will track student participation and attendance at school events. Once students participate or attend events, they are awarded points. You must have a way to pick a random winner each quarter from each grade level, as well as the student with the top point accumulation. The number of points a person has accumulated will translate to the prize they will win. You will need to have at least three prizes (a school reward, a food reward, and a school spirit item).
- Assign a point value for participating in or attending events.
- Must have at least five sporting events and five non-sports school events.
- Track students' names, grades, points.
- Generate a report at the end of the quarter to show points per student in each grade.
- Data must be stored persistently. Storage may be in a relational database, a document-oriented NoSQL database, flat text files, flat JSON, or XML files.
- The user interface must be a GUI with a minimum of five different control types including such things as drop-down lists, text fields, checkboxes, date picker, or other relevant control types.
- All data entry must be validated with appropriate user notification and error messages including the use of required fields.

Computer Game & Simulation Programming:
In 2022, Wordle and similar word games were all the rage across the world. Develop a word game with rules and a theme of your choice.
- The game should be an executable game, either through the Internet or through a local installation (review guidelines about Internet access at the National Leadership Conference).
- The game should contain a scoreboard.
- The game should contain a leaderboard and celebratory messages.
- The game should have a minimum of three levels.
- The game should have an instructional display.

Data Analysis:
WidgetCo is a new international business selling widgets to customers in China, France, Canada, and the United States. In determining the suitability to conduct business in these countries, WidgetCo executives need an effective data analysis of the datasets that are available. You are working on WidgetCo's data analysis team. Your team will provide recommendations to the WidgetCo executives about opportunities and challenges that they may encounter now or in the future. Using the datasets given, in addition to your own supplemental research, analyze the data and provide analyses and recommendations about the opportunities and challenges facing the business.

The following datasets are given for each country (China, France, Canada, and the United States)
- Population, total
- Poverty headcount ratio at $1.90 a day (2011 PPP) (% of population)
- Life expectancy at birth, total (years)
- Population growth (annual %)
- Net migration
- Human Capital Index (HCI) (scale 0-1)
- GDP (current US$)
- GDP per capita (current US$)
- GDP growth (annual %)
- Unemployment, total (% of total labor force) (modeled ILO estimate)
- Inflation, consumer prices (annual %)
- Personal remittances, received (% of GDP)

Open-source datasets provided by the World Bank at World Bank Group - International Development, Poverty, & Sustainability.

Digital Animation:
Create an animated advertisement for a new technology product. Examples include, but are not limited to, a smartphone, laptop, tablet, or smartwatch. All content must be original.

Digital Video Production:
Create a promotional video for an event in your community or school, with teenagers in your community as the target audience. All video content must be original.

E-business:
Develop and create an E-business site for a local bed and breakfast, hotel, or other lodging venue in your community. The business can be real or fictional. The website should include a company identity including a name, logo, and brand. The website should have elements of a typical lodging facility including contact information, the ability to make reservations, view different room types, view amenities, and local attractions. Ensure that your E-business site includes:
- An e-commerce tool showing prices for different lodging types
- A scheduling tool allowing customers to book lodging
- An API to an online map service showing different local attractions
The E-business site does NOT need to be published; however, if you publish the website, you must obtain permissions in accordance with the competitive event guidelines and proper copyright law.

Graphic Design:
Your organization has been hired as a consultant to design a new brand identity for a new, fictional nonprofit organization. The fictional nonprofit is an organization that supports youth development with afterschool programs and summer camps. Give the non-profit a name. The brand should be modern, bright, and vibrant to attract youth. In accordance with your brand guidelines, design a t-shirt, a baseball cap, a toy, and two other promotional items of your choice.

Introduction to Business Presentation:
You are trying to raise money to attend a business leadership training program in New York City. This would be a week-long summer program that will cost $2,000. You will prepare a presentation that can be used in front of potential sponsors from your community. Be sure to include why you should attend, and the benefit you will receive and bring back to your school.

Introduction to Public Speaking:
Develop and deliver a speech based on the following topic: My biggest concern for the future is…….

Introduction to Social Media Strategy:
Create a social media campaign to promote involvement in FBLA at your school. Address the following in your social media strategy:
• A schedule of social media posts
• An example of social media posts
• The promotional plan of the campaign
• The plan to develop awareness of FBLA
Do not create live accounts.

Mobile Application Development:
Create a mobile application for your school to help keep parents and the community up to date. The app needs to include upcoming events, important information such as school calendar and activities schedule, a way for teachers and students to share photos, and a way for parents to notify school of student absences. The app must also include one additional item that is recommended by your administration.

- The app must be designed for a phone/tablet.
- The operating system must be mobile based such as Android or iOS.
- The app should state its licensing and terms of use.

Public Service Announcement:
After recovering from the global pandemic many social issues in our communities and country have been brought to light. Develop a Public Service Announcement about a social issue that affects teenagers. Your job is to bring awareness about that topic to your peers, school, and community.

Public Speaking:
Develop and deliver a speech based on the following topic: How should higher education transform to better serve the needs of students and the workforce?

Publication Design:
You have been asked by your school activities director to create a publication highlighting the activities within your school. You will develop a five-page online magazine showcasing your school's activities, including:

- A print advertisement for a club or organization
- A story about a school activity or event
- Three other pages including information and designs of your choice.

Social Media Strategies:
Create a social media campaign to advocate for awareness about food insecurity in your community. This should bring awareness of the issue and provide solutions to help solve the problem. Address the following in your social media strategy:
• A schedule of social media posts
• An example of social media posts
• The promotional plan of the campaign
• The plan to develop awareness of the issue.
Do not create live accounts.

Website Design: Develop a website for a local business. This business can be real or fictional but must serve the members of your community. The website should include the following elements:

- Header with logo
- Favicon
- Call to action button
- Form to subscribe to receive announcements
- Navigation menu
- Footer to include credits to website creators and copyright information

The website does NOT need to be published; however, if you publish the website, you must obtain permissions in accordance with the competitive event guidelines and proper copyright law.

High School Event Summary

The following summaries are to help advisers and students understand the composition and implementation of the various competitive events. Please verify an individual event, however, by checking the specific event guidelines. You can find the complete Competitive Event Guidelines https://www.fbla-pbl.org/media/2022/08/FBLA-High-School-CE-Guidelines_8.29.22.pdf.

The updated rating sheets can be found at https://www.fbla-pbl.org/media/2022/08/2022-23-High-School-Rating-Sheets-All-8.30.22.pdf. Please have students use the rating sheets as they prepare their reports, projects, and presentations. The best thing to do is to follow the rating sheets in the order that they are given and in presentations to use the terminology used in the rating sheets. This will help the judges when scoring and they will not have to guess if a specific item has been met.

Students must use the FBLA Format Guide to format reports and for Word Processing and Computer Applications events. The Format Guide can be found at https://www.fbla-pbl.org/media/FBLA-Format-Guide-2020-21-v6.pdf.

I = Individual   T = Team   C = Chapter

Event Name	Event Type – I, C, T	# Entries Per Chapter	Type Event	No. of Finalists	Finalist Determined by Prejudged Reports	Finalist Determined by Objective Test	Recognition Only
Texas Events ONLY							
Adviser of the Year	C	1	Application				X
Battle of the Chapters	T of 4	1	Live Questions				
Business Person of the Year	C	1	Application				X
Endowment Fund Contribution	C	1	Highest Contribution				X
Local Chapter Scrapbook	C	1	Scrapbook				
March of Dimes Contribution	C	1	Highest Contribution				X
Vernon Payne Award	C	1	Application				X
Who's Who	C	1	Adviser Nomination				X
Texas & National Events							
Accounting I	I	4	Objective Test				
Accounting II	I	4	Objective Test				
Advertising	I	4	Objective Test				

Event Name	Event Type – I, C, T	# Entries Per Chapter	Type Event	No. of Finalists	Finalist Determined by Prejudged Reports	Finalist Determined by Objective Test	Recognition Only
Agribusiness	I	4	Objective Test				
American Enterprise Project	C	1	Prejudged Report & Presentation	10	X		
Banking & Financial Systems	I, T	2	Objective Test & Role Play	10		X	
Broadcast Journalism	I, T	1	Presentation w/Equipment				
Business Calculations	I	4	Objective Test				
Business Communication	I	4	Objective Test				
Business Ethics	I, T	2	Presentation w/Equipment	10		X	
Business Financial Plan	I, T	1	Prejudged Report & Presentation	10	X		
Business Law	I	4	Objective Test				
Business Management	I, T	2	Objective Test & Role Play	10		X	
Business Plan	I, T	1	Prejudged Report & Presentation	10	X		
Client Service	I	1	Role Play	10			
Coding & Programming	I, T	1	Demonstration	10			
Community Service Project	C	1	Prejudged Report & Presentation	10			
Computer Applications	I	1	Production & Obj. Test				
Computer Game & Simulation Programming	I, T	1	Demonstration	10			
Computer Problem Solving	I	4	Objective Test				
Cyber Security	I	4	Objective Test				
Data Analysis	I, T	1	Presentation w/Equipment	10			
Database Design & Applications	I	1	Production & Obj. Test				
Digital Animation (previously 3-D Animation)	I, T	1	Prejudged Project & Presentation	10			

Event Name	Event Type – I, C, T	# Entries Per Chapter	Type Event	No. of Finalists	Finalist Determined by Prejudged Reports	Finalist Determined by Objective Test	Recognition Only
Digital Video Production	I, T	1	Prejudged Project & Presentation	10			
E-business	I, T	1	Demonstration	10			
Economics	I	4	Objective Test				
Electronic Career Portfolio	I	1	Presentation w/Equipment	10			
Entrepreneurship	I, T	2	Objective Test & Role Play	10		X	
Future Business Leader	I	1	Objective Test & Interview	10			
Graphic Design	I, T	1	Presentation w/Equipment	10			
Health Care Administration	I	4	Objective Test				
Help Desk	I	2	Individual Test & Role Play	10		X	
Hospitality & Event Management	I, T	2	Objective Test & Role Play	10		X	
Human Resource Management	I	4	Objective Test				
Impromptu Speaking	I	1	Speech	10			
Insurance & Risk Management	I	4	Objective Test				
International Business	I, T	2	Objective Test & Role Play				
Introduction to Business Concepts (9th & 10th)	I	4	Objective Test				
Introduction to Business Communication (9th & 10th)	I	4	Objective Test				
Introduction to Business Presentation (9th & 10th)	I, T	1	Presentation w/Equipment				
Introduction to Business Procedures (9th & 10th)	I	4	Objective Test				
Introduction to Event Planning (9th & 10th)	I, T	2	Objective Test & Role Play	10		X	
Introduction to FBLA (9th & 10th)	I	4	Objective Test				
Introduction to Financial Math (9th & 10th)	I	4	Objective Test				
Introduction to Information Technology (9th & 10th)	I	4	Objective Test				
Introduction to Marketing Concepts (9th & 10th) - NEW	I	4	Objective Test				
Introduction to Parliamentary Procedure (9th & 10th)	I	4	Objective Test				

Event Name	Event Type – I, C, T	# Entries Per Chapter	Type Event	No. of Finalists	Finalist Determined by Prejudged Reports	Finalist Determined by Objective Test	Recognition Only
Introduction to Public Speaking I (9th & 10th)	I	1	Speech	10			
Introduction to Social Media Strategy (9th & 10th)	I, T	1	Presentation w/Equipment	10			
Job Interview	I	1	Interview	10			
Journalism	I	4	Objective Test				
Local Chapter Annual Business Report	C	1	Prejudged Report & Presentation	10	X		
Management Information Systems	I, T	2	Objective Test & Role Play	10		X	
Marketing	I, T	2	Objective Test & Role Play	10		X	
Mobile Application Development	I, T	1	Demonstration	10			
Network Design	I, T	2	Objective Test & Role Play	10		X	
Networking Infrastructures	I	4	Objective Test				
Organizational Leadership	I	4	Objective Test				
Parliamentary Procedure	T	2	Individual Objective & Team Role Play	10		X	
Partnership with Business Project	C	1	Prejudged Report & Presentation	10	X		
Personal Finance	I	4	Objective Test				
Political Science	I	4	Objective Test				
Public Service Announcement	I, T	1	Presentation w/Equipment	10			
Public Speaking	I	1	Speech	10			
Publication Design	I, T	1	Presentation w/Equipment	10			
Sales Presentation	I	1	Presentation w/Equipment	10			
Securities & Investments	I	4	Objective Test				
Social Media Strategies	I, T	1	Presentation w/Equipment	10			
Sports & Entertainment Management	I, T	2	Objective Test & Role Play	10		X	
Spreadsheet Applications	I	1	Production & Obj. Test				
Supply Chain Management	I	4	Objective Test				

Event Name	Event Type – I, C, T	# Entries Per Chapter	Type Event	No. of Finalists	Finalist Determined by Prejudged Reports	Finalist Determined by Objective Test	Recognition Only
UX Design	I	4	Objective Test				
Web Site Development	I, T	1	Demonstration	10			
Word Processing	I	1	Production & Obj. Test				
National Events ONLY			**See National Guide**				
LifeSmarts (Fall/Spring)	T						
Virtual Business Finance Challenge (Fall/Spring)	I, T						
Virtual Business Management Challenge (Fall/Spring)	I, T						

Events with Materials to be Submitted Prior to the SLC

3-D Animation
American Enterprise Project
Business Financial Plan
Business Plan
Community Service Project

Digital Video Production
Future Business Leader
Job Interview
Local Chapter Annual Business Report
Partnership with Business Project

Events with On-Line Test Taken Prior to SLC (#All tests will be taken individually, the scores will be averaged to determine top 10)

Accounting I
Accounting II
Advertising
Agribusiness
Banking & Financial Systems #
Business Calculations
Business Communication
Business Ethics #
Business Law
Business Management #
Computer Applications
Computer Problem Solving
Cyber Security
Database Design & Applications
Economics
Entrepreneurship #
Future Business Leader
Global Business #
Health Care Administration
Help Desk #
Hospitality Management #
Human Resource Management
Insurance and Risk Management
International Business #

Intro to Business Communication
Introduction to Business Concepts
Introduction to Event Planning #
Introduction to Business Procedures
Introduction to FBLA
Introduction to Financial Math
Introduction to Information Technology
Introduction to Marketing Concepts
Introduction to Parliamentary Procedures
Journalism
Management Information Systems #
Marketing #
Network Design #
Networking Infrastructures
Organizational Leadership
Parliamentary Procedure #
Personal Finance
Political Science
Securities & Investments
Sports and Entertainment Management #
Spreadsheet Applications
Supply Chain Management
UX Design
Word Processing

Events with Internet Access Provided

3-D Animation
Coding & Programming
Computer Game & Simulation
Programming
Data Analysis
Digital Video Production
E-Business

Electronic Career Portfolio
Introduction to Social Media Strategy
Mobile Application Development
Public Service Announcement
Social Media Strategies
Website Design

Production Tests Taken at Home Campus

Computer Applications
Database Design &n Applications

Spreadsheet Applications
Word Processing

Middle Level Changes for 2022-23

Procedural Changes
- Time penalties will be eliminated from all events, and timers will stop students from continuing once their allotted time has elapsed.
- Permanently move to have all team event objective tests taken individually by each team member. The scores of all team members will be averaged to determine the average team score. Any team member who does not sign in and take the test will be removed from the team and prevented from advancing to final round competition.
- Members may compete in an event at NLC more than once if they **have not** previously placed in the top ten of that event at NLC. If a member places in the top ten of an event at NLC, they are no longer eligible to compete in that event. This eliminates the exceptions for team events that were previously in place, as this change will now affect all events.
- Pilot a digital badging policy to give recognition to members who earn a proficient level (level to be determined) on objective tests.

Middle Level Topics for 2023 NLC

Business Ethics:
The topic/case study for this event will be fully released in August. The topic will relate to the following:
- The ethics of a high school newspaper editor possibly selling ad space to a weight loss company.

Elevator Speech:
You and the other FBLA middle school members at your school are attending a CTSO Legislative Day at your State Capitol. You are introduced to one of your local legislators and he/she asks what FBLA is. In a 30-second elevator speech, share with the legislator an example of a chapter activity that you've participated in and how you have benefitted from membership in FBLA.

Exploring Business Issues:
In the last few years, businesses have struggled to hire quality employees and retain employees. Businesses are finding it more difficult to fill vacant positions or are not receiving qualified applicants. Another challenge is once they hire new employees, they are finding it difficult to retain these employees. The last obstacle is to retain employees they already have in the company with experience or years of service. What strategic plan could you give to a business to fill vacant positions? What advice could you give to a business to retain employees? Explain your reasoning.

Multimedia & Website Development:
Develop a how-to website that assists students in your grade with a topic you are learning in your business, information technology, English, mathematics, science, social studies, OR world language class. The website must include, but is not limited to, the following:
• An animated theme and logo that includes music.
• A form classmates can submit in order to ask for your assistance with the topic.

Video Game Challenge:
Create an animated game, in any language or game/animation engine, with keyboard and/or mouse input.

Middle Level Event Summary

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The updated rating sheets can be found at https://www.fbla-pbl.org/media/2022/08/2022-23-Middle-School-Rating-Sheets-All-8.30.22.pdf. Please have students use the rating sheets as they prepare their reports, projects, and presentations. The best thing to do is to follow the rating sheets in the order that they are given and in presentations to use the terminology used in the rating sheets. This will help the judges when scoring and they will not have to guess if a specific item has been met.

Students must use the FBLA Format Guide to format reports and for Word Processing and Computer Applications events. The Format Guide can be found at https://www.fbla-pbl.org/media/FBLA-Format-Guide-2020-21-v6.pdf

D = Demonstration   I = Individual   T = Team   C = Chapter

Event Name	Event Type - I, C, T	# Entries Per Chapter	Type of Event	No. of Finalists	Finalist Determined by Prejudged Reports	Finalist Determined by Objective Test Score	Recognition Only
Texas Events ONLY							
Adviser of the Year	C	1	Teacher Nominated				
Battle of the Chapters	Team of 4	2	Pre-Judged				
Computer Slide Show Presentation (6th & 7th)	I, T of 2	2	Pre-Judged				
Informative Speaking	I	2	Speech				
Keyboarding Applications	I	2	Pre-Judged				
March of Dimes	C		Most Donations				X
Outstanding Middle Level Member	I	1	Pre-Judged (Application)				
Who's Who	I	1	Teacher Nominated				X
Texas & National Events							
Annual Chapter Activities Presentation	C	1	Presentation w/Equip	10			
Business Ethics	I, T	1	Presentation w/Equip	10		X	
Business Etiquette	I	4	Objective Test				

Event Name	Event Type - I, C, T	# Entries Per Chapter	Type of Event	No. of Finalists	Finalist Determined by Prejudged Reports	Finalist Determined by Objective Test Score	Recognition Only
Career Exploration	I	4	Objective Test				
Career Research	I	1	Presentation w/Equip	10			
Community Service Presentation	C	1	Presentation w/Equip	10			
Critical Thinking	I, T	1	Presentation without Equip	10			
Digital Citizenship	I	4	Objective Test				
Elevator Speech	I	1	Speech	10			
Exploring Business Issues	I, T	1	Presentation without Equip	10			
Exploring Computer Science	I	4	Objective Test				
Exploring Economics	I	4	Objective Test				
Exploring Technology	I	4	Objective Test				
FBLA Concepts	I	4	Objective Test				
FBLA Mission & Pledge	I	1	Presentation without Equip	10			
Financial Literacy	I	4	Objective Test				
Interpersonal Communication	I	4	Objective Test				
Leadership	I	4	Objective Test				
Learning Strategies	I	4	Objective Test				
Marketing Mix Challenge	I, T	1	Presentation w/Equip	10			
Multimedia & Website Development	I, T	1	Demonstration	10			
Running an Effective Meeting	I	4	Objective Test				
Video Game Challenge	I, T	1	Demonstration	10			

Events with On-Line Test Taken Prior to SLC (#All tests will be taken individually, the scores will be averaged to determine top 10)

Business Ethics #
Business Etiquette
Career Exploration
Digital Citizenship
Exploring Computer Science
Exploring Economics
Exploring Technology

FBLA Concepts
Financial Literacy
Interpersonal Communication
Leadership
Learning Strategies
Running an Effective Meeting

Special Information

Please be aware of the following regulations that affect the Texas Awards Program:

- **Attendance at SLC.** If a chapter enters any competitive event, an adviser **MUST** be present at the SLC and must help administer the competitive event program; otherwise, all competitors from that chapter will be disqualified.
- **Adviser Assignments.** All advisers and adults attending the SLC are required to help morning and afternoon to ensure that the competitive event program occurs.
- **Finalists Notice.** Finalists will **NOT** be notified prior to the SLC. In events with early elimination (reports, electronic submissions) the maximum number of finalists presenting at the SLC is 10.
- **Pre-Submitted and Electronic Entries.** Deadline dates and the method of submission will be given in the SLC Registration Packet which is sent to advisers registered on the Texas ListServe and is posted on the state's website.
- **Americans with Disabilities Act (ADA).** Texas FBLA meets the criteria specified in the Americans with Disabilities Act for all participants who submit a special needs request to the State Adviser prior to the SLC registration deadline.
- **National Clusters and NBEA Standards.** Consult the National Awards Program for this information at fbla-pbl.org, FBLA, Competitive Events, Event Guidelines and Rating Sheets.
- **Format Guide (NAP).** Competitors in Computer Applications and Word Processing are allowed to use the Format Guide for the production portion of the events. The Format Guide can be found at https://www.fbla-pbl.org/media/FBLA-Format-Guide-2020-21-v6.pdf
- **Fair Use.** All competitors using materials from other sources must document those sources; check the Format Guide pg. 141 for instructions.
- **Events Entered.** An individual may enter one individual **OR** team event. However, a student may enter an event and be in recognition events such as Who's Who. A student may enter chapter events and another event. No changes to scheduling or the assigned order of presentations will be made to accommodate competitors entered in multiple events.

- **Entries Per Chapter.** A chapter may enter up to four competitors in events with an online test only. A chapter may enter two individuals **OR** teams in events with an on-line test and a presentation, where the on-line test is used to determine finalists. One entrant per chapter is allowed in all other events. Who's Who may have one entry per chapter, plus any state and national officers.
- **Repeat Competitors.** Competitors are not permitted to compete in an event more than once at the NLC unless they have placed in the top 10. If a member places in the top ten of an event at NLC, they are no longer eligible to compete in that event. This eliminates the exceptions for team events that were previously in place, as this change will now affect all events.
- **Repeat Projects.** Once a project (such as Community Service Project) has placed at the SLC, that project may **not** be used again for competition purposes for at least five years.
- **Event Audiences.** Preliminary events are not open to an audience. Final rounds for events with topics given at the SLC will also not be open to an audience.
- **Recognition for Chapter Membership**. To receive recognition for chapter membership, such as Largest Percentage of Increase, the chapter must be present at the SLC.
- **Awards Attire.** Students not appropriately attired will not be permitted on stage to accept awards. Chapters leaving immediately after the Awards Ceremony should make arrangements for students to change into travel clothes after the session.
- **Winner Changes**. No placement changes will be made after the conclusion of SLC.
- **Awards.** Awards not picked up during the awards ceremony will **NOT** be mailed to winners. If you will not be available during the awards ceremony, make arrangements with another adviser to pick up any awards your chapter may earn. Unclaimed awards will be returned to the supplier for credit.
- **Return of Materials.** Rating sheets, reports, media submissions, etc. will be available for pickup **immediately** following the awards ceremony at the SLC. Any materials not picked up will be thrown away immediately after the session closes. Materials will **not** be mailed to chapters. If you will not be available immediately at the close of the awards ceremony, make arrangements to have someone pick up materials for you.
- **National Competition.** National Awards Program guidelines allows each state to enter four (4) competitors in every national-level event. Since we recognize only five places on the state level; we will not go past fifth place to certify state winners for national competition. If two state winners cannot attend, Texas FBLA will not have a full contingent in the event.
- **Materials from the NLC** will be mailed only upon request and only if the name(s) of the member(s), the event, and the school are provided. A self-addressed, stamped envelope must also be provided.

ADVISER OF THE YEAR
JOAN E. BORUK RECOGNITION AWARD

There could be no local FBLA chapters without the dedication of teachers. This recognition event is designed to recognize one outstanding adviser each year.

ELIGIBILITY

Each chapter may enter one adviser who is on record in the FBLA-PBL national office as a local chapter adviser by February 1.

An adviser may be recognized once every five (5) years for this award.

PROCEDURE

The selection of the Texas FBLA Adviser of the year will be determined by the points on the Rating Sheets. If there is a tie, the adviser with the most number of years as an adviser will be selected.

JUDGING

There will be no judging in this event.

STATE AWARDS

One local adviser will be selected for recognition in this event.

NATIONAL LEADERSHIP CONFERENCE

The Adviser of the Year named at the SLC will be recognized at the national conference.

ADVISER OF THE YEAR ENTRY FORM

Every year for the National Leadership Conference each state is asked to submit the name of one adviser to be presented as the "Adviser of the Year." Each state determines how to select its honoree. If an adviser in
your chapter qualifies in several of the areas below, complete this form, attach supporting documentation (such as officer names, years or conference city), and return it with the SLC registration materials. The one (1) local adviser with the highest documented point total who has not been recognized as Adviser of the Year within the last five (5) years will be selected. The Texas Adviser of the Year will be recognized at the SLC **and** at the NLC.

Adviser _____ Area _____

School _____ City _____

Home Address _____

City _____ ZIP _____ Home Phone (_____) _____

FBLA Membership - 1 point x _____ years   _____

Conferences Attended
   a. Area Workshops – 1 point x _____   a. _____
   b. District Conferences – 1 point x _____   b. _____
   c. State Leadership Conferences – 3 point x _____   c. _____
   d. National Fall Leadership Conferences – 3 points x _____   d. _____
   e. National Leadership Conferences – 5 points x _____   e. _____
   f. Institute for Leaders – 5 points x _____   f. _____

Officer Sponsorships
   a. Attended State Officer Training – 10 points x _____   a. _____
   b. Each district officer – 5 points x _____   b. _____
   c. Each state officer – 10 points x _____   c. _____
   d. Each national officer – 15 points x _____   d. _____

Conference Coordinator
   a. Area Workshop – 5 points x _____   a. _____
   b. District Conference Coordinator – 15 points x _____   b. _____
   c. State Leadership Conference – 20 points x _____   c. _____
   d. National Fall Leadership Conference – 30 points x _____ d. _____
   e. National Leadership Conference – 30 points x _____ e. _____

Workshops Presented
   SLC, NFLC, NLC, or other FBLA-related – 5 points x _____   _____

Offices Held
   a. State Adviser – 5 points x _____   a. _____
   b. Area Adviser, State Associate Adviser/Coordinators – 4 points x _____ b. _____
   c. Texas Board of Directors – 10 points x _____ terms   c. _____
   d. National Board of Directors – 10 points x _____ terms   d. _____
   e. National Awards Program Committee – 5 points x _____ terms   e. _____

Additional FBLA Activities (Manuals written, Special Assignments)
   Document each – 1 point x _____   _____

TOTAL POINTS   _____

BUSINESS PERSON OF THE YEAR

This national event recognizes outstanding leaders from the business sector who have contributed to the success of Future Business Leaders of America-Phi Beta Lambda on the local, state, and/or national levels.

Eligibility
Each chapter may nominate one (1) person for Businessperson of the Year. Nominees must be members of the business sector, not students or educators.

Overview
The entry form must be completed by the local adviser and mailed, with the nominee's biographical sketch attached, to the state adviser by the published deadline. The biographical sketch should include the bullets listed under the procedures section

Nominees must be members of the business community. Persons who are students or full-time employees of educational institutions or departments of education are not eligible for this award; such nominees will be disqualified.

Guidelines
Criteria for selection of nominees at the state level should include, but not limited to,

Years of participation in FBLA-PBL activities

Promotion of FBLA-PBL through presentations and seminars

Contribution to local or state chapter projects and activities

Financial assistance to and sponsorship of activities for local and/ or state chapter(s)

The biographical sketch of each nominee should particularly address the above areas.

State Recognition
Each nominee attending the SLC will be recognized during the conference.

National Recognition
All nominations received by the state association will be forwarded to the national office for national recognition. Each nominee attending the NLC will be recognized during the conference.

Texas FBLA

Business Person of the Year Entry Form

Chapter _____ City _____

Adviser _____

Nominee's Name _____

Address _____

City _____ ZIP _____

Cell Phone (_____) _____

Company _____

Position _____

Company Address _____

City _____ ZIP _____

Work Phone (_____) _____

Supervisor's Name _____

Will the nominee attend the Awards Session Saturday?   _____ Yes   _____ No

If yes, what is the name of the chapter member who will read the nomination during the ceremony? Please print legibly so information can be entered in the Awards script correctly.

_____

Attach a typed biographical sketch.

**THE CHAPTER MEMBER MAKING THE INTRODUCTION MUST
BRING THIS INFORMATION TO THE SLC AWARDS CEREMONY TO READ WHILE MAKING
THE INTRODUCTION!**

The biographical sketch will NOT be in the script.

ENDOWMENT FUND
100% PARTICIPATION
HIGHEST PERCENTAGE CONTRIBUTION
HIGHEST CONTRIBUTION PER MEMBER

TEXAS FBLA RECOGNITION AWARD

Effective only on the state level, this event was established by votes of the 1982-83 State Executive Committee and local chapters at the 1983 State Leadership Conference. Chapters have committed themselves to establish and support an Endowment Fund for scholarships and training.

ELIGIBILITY
All properly registered chapters in the state of Texas who make a contribution to the fund are eligible for recognition.

REGULATIONS
1. The SLC entry form must be completed by the local adviser and submitted to the state office by the published registration deadline.
2. Contributions must be received by the close of registration at the SLC.
3. Chapter registration, number of student members, and amount of contribution will be verified by records in the state office as of the SLC registration deadline.

JUDGING
Chapters recognized in this event are determined based on entry forms submitted, contributions received, and total chapter membership as verified by records in the state office.

STATE AWARDS
The number of awards presented is determined by the state office and/or the number of entries. All chapters contributing at least $1.00 for every registered member will be recognized as will the top three contributors.

NATIONAL LEADERSHIP CONFERENCE
The recognized chapters in this event will **not** advance to the national level.

Endowment Fund Contributions
Entry Form

School _____

City _____

Adviser _____

Endowment – 100% Participation

Total Chapter Membership _____

Amount Contributed (must be at least $1 per member) $_____

Endowment – Highest Percentage of Contribution

Total Contributed $_____ divided by

Total Student Membership   _____ equals

Average Contribution Per Member $_____

LOCAL CHAPTER SCRAPBOOK

Scrapbooks are used to record and display a local chapter's involvement during the school year. The event provides participants with experience in displaying documents,
pictures, and memorabilia in a scrapbook format report.

Scrapbook Purpose
The scrapbook should summarize the activities of the local chapter for the time period between the start of the previous school year's State Leadership Conference and the start of the current school year's State Leadership Conference.   Project materials used for other FBLA reports may be included. The scrapbook should include the chapter's profile, productivity, recognition and business procedures. The scrapbook will include activities with officers, members, community service participation, leadership, fundraisers, and school involvement.

Eligibility
Each school may submit one scrapbook (FBLA Official Scrapbook, obtained from the Market Place *or its equivalent*) and must be an active local chapter that is on record in the FBLA-PBL National Center as having paid dues by February 1 of the current school year.

Procedure
The scrapbook format must follow the same sequence shown on the rating sheet with sections clearly identified. Creativity and professionalism are encouraged in the scrapbook layout.

No more than 30 pages (front and back) will be allowed (60 total).   Pages are to be numbered.

Materials may not extend beyond the edge of the page.

Photographs and items are to be identified with the activity, date taken, and the names of individuals involved.

Penalty points will be assessed if the above items are not properly addressed.

The scrapbook may display the selected conference theme or may develop the chapter's theme for the year.

All scrapbooks will be brought to the State Leadership Conference and turned in at the time of registration. Scrapbooks *may* be displayed if personnel assignments allow. Scrapbooks are to be picked up behind the stage at the last general session, immediately following the closing ceremony. Scrapbooks will **not** be mailed back to a chapter.

State Awards
The maximum number of awards at the State Leadership Conference is three. No ties will be awarded. The scorings of the judges are final.

National Advancement
Winners in this event **do not** advance to national competition.

Local Chapter Scrapbook - Rating Sheet
(State Event Only – No Advance to NLC)

Evaluation Item	Not Demonstrated	Does Not Meet Expectations	Meets Expectations	Exceeds Expectations	Points Earned
Chapter Profile					
President's letter to chapter membership *Number of members *Size of school and community *When and where the chapter was organized	0	– 3	– 7	- 10	
Productivity					
Recruitment of members and chapters	0	– 2	– 4	5	
Leadership development for officers and members	0	- 3	- 7	- 10	
Preparation of students for business careers	0	- 2	- 4	5	
Service to the school and community	0	- 3	- 7	- 10	
Cooperation with business, professional, and service groups	0	- 2	- 4	5	
Participation in public relations activities	0	- 2	- 4	5	
Support of FBLA national and state projects	0	- 2	- 4	5	
Attendance and participation at state and nationally sponsored conferences	0	- 2	- 4	5	
Recognition					
For FBLA-PBL competitive events and activities	0	- 2	- 4	- 6	
For school, community, business, and industry activities	0	- 2	3	4	
Businesslike Procedures					
Chapter management and organization	0	- 2	- 4	5	
Fundraising activities	0	- 2	- 4	5	
Format of Scrapbook					
Clear and concise presentation with logical arrangement of information	0	- 3	- 7	- 10	
Correct grammar, punctuation, spelling, and acceptable business style	0	- 2	- 4	5	
Displays a theme, creative design, photos and professional material layout	0	- 2	- 4	5	
Total Points (100 max) minus penalty points _____ (not to exceed 20 points) =					

School _____ City _____

Judge's Signature _____ Comments

MARCH OF DIMES

Texas FBLA Recognition Award

Effective only on the state level, this event was established in support of the national March of Dimes project. Every chapter is encouraged to contribute to this nation-wide community service project.

ELIGIBILITY
All properly registered chapters in the state of Texas who make a contribution to the March of Dimes are eligible.

REGULATIONS
1. The SLC entry form must be completed by the local adviser and submitted to the state office by the published SLC registration deadline.
2. Contributions must be received by the close of registration at the SLC.
3. Chapter registration, the number of student members, and the amount of contribution will be verified by records in the state/national office as of February 1.

PROCEDURE
The entry form may include only those contributions made to the March of Dimes between the last State Leadership Conference and the current conference registration deadline. Chapters must have contributed at least $1.00 for each student member in the chapter. Advisers will not be included as membership. Total chapter contributions for the year will be divided by the highest student membership for the year to obtain a contribution per member figure that will be used to determine the winners of this event.

JUDGING
Winners in this event are determined based on entry forms submitted, chapter membership, and total contributions received as verified by records in the state office.

Scores shall be calculated by:

1. Scores shall be calculated by: _____ Total Contributed / _____ Total Student Membership = _____ Average Contribution Per Member

2. Largest chapter contribution.

STATE AWARDS
The number of awards presented is determined by the state office and/or number of entries. The maximum number is five (5).

NATIONAL LEADERSHIP CONFERENCE
The recognized chapters in this event will **not** advance to the national level.

Texas FBLA

SCHOOL _____ **CITY** _____

ADVISER _____

ENTRY FORM – MARCH OF DIMES CONTRIBUTION

The entry should include contributions made to the March of Dimes after the close of the last State Leadership Conference and through the date of this SLC registration deadline. Winners will be determined by the highest contribution per member and largest contribution.

Complete the information below and **include supporting documentation** for contributions already made. For a contribution turned in with the SLC registration, make the check payable to the March of Dimes.

<u>Date</u>   <u>Amount of Contribution</u>

_____ $_____

_____ $_____

_____ $_____

_____ $_____

_____ $_____

_____ $_____

_____ $_____

_____ $_____

_____ $_____

_____ $_____ (donation received with registration)

Total Contributions $_____
divided by
Number of Chapter Members _____ equals
Average Contribution Per Member $_____

VERNON PAYNE AWARD
Texas FBLA Recognition Award

This award, named after the founder of Texas FBLA, recognizes the most active Texas FBLA chapters on the local, district, state and national levels.

Directions
Complete the following Rating Sheet and attach supporting documentation for each item. Turn in the Rating Sheet and the attached documentation during Event Confirmation on the first day of the SLC. Points claimed may be adjusted by the judges based on the documentation submitted. The top chapter will be recognized at the SLC. Winners do not advance to national competition.

State Awards
The maximum number of awards at the State Leadership Conference is one (1). No ties will be awarded. The scorings of the judges are final.

National Advancement
Winners in this event do **not** advance to national competition.

VERNON PAYNE AWARD APPLICATION

School _____

City _____

Chapter Adviser _____

1.   **MEMBERSHIP**
   A.   100 points for each chapter organized/reactivated and installed (list)   1. A _____
   B.   Increase in your local chapter membership over last year
           0-15% - 25 points   51-70% - 70 points
           16-30% - 40 points   71-90% - 90 points
           31-50% - 50 points   91-100% - 100 points
   (_____ Members last year / _____ Members This Year = _____)   1 B _____
   C.   Percentage of your school's students with FBLA membership:
           0-10% - 25 points   21-25% - 70 points
           11-15% - 35 points   Above 25% - 100 points
           16-20% - 50 points
           (_____ Members / _____ Students = _____)   1 C. _____

2.   **COMMUNICATIONS**
   A.   Meeting state and national membership dues deadlines, 100 points   2 A. _____
   B.   Chapter news in local newspapers, on radio, TV, etc. 50 points   2 B. _____
   C.   News submitted to State Reporter/Historian, 50 points   2 C. _____
   D.   25 points each presentation to civic organizations or school board   2 D. _____

3.   **CONTRIBUTIONS**
   A.   Endowment Fund: Contributing $1 or more per member, 100 points **OR**
        Contributing at least $10 but less than $1 per member, 50 points   3 A. _____
   B.   March of Dimes: Contributing $2 or more per member, 100 points   3 B. _____
   C.   Securing a donation from a business, 100 points   3 C. _____

Vernon Payne Award Continued:
   School _____

4.   **DISTRICT INVOLVEMENT**
   A.   Hosting an Area Workshop, 100 points   4 A. _____
   B.   Attending an Area Workshop, 25 points   4 B. _____
   C.   Significant share in organizing the District Conference, 25 points   4 C. _____
   D.   Hosting a District conference at your school, 100 points   4 D. _____
   E.   Attending a District Conference, 25 points   4 E. _____
   F.   50 points for each district officer candidate: _____ x 50 =   4 F. _____

5.   **STATE INVOLVEMENT**
   A.   50 points for an officer candidate at this SLC   5 A ._____
   B.   50 points for each member and adviser at this SLC: _____ x 50 =   B. _____
   C.   50 points for each event entered at this SLC: _____ x 50 =   C. _____
   D.   200 points per state officer in good standing this past year: ___ x 200 =   D. _____
   E.   50 points per officer and adviser attending State Officer Training _____ x 50 =   E. _____
   F.   50 points for each officer attending Ventures: _____ x 50 =   F. _____
   G.   50 points for state officer working Business Ed. PDC: _____ x 50 =   G. _____
   H.   Travel to SLC: _____ Round Trip Mileage x _____ No. Attending/100=   H. _____

6. NATIONAL INVOLVEMENT
    I.   200 points for an officer candidate at the last NLC   6. A. _____
    J.   50 points per adviser/non-competing member attending last NCL: _____ x 50 =   B. _____
    K.   150 points per member entered in event at the last NLC: _____ x 150 =   C. _____
    L.   150 points for each member placing in top 10 at the last NLC: _____ x 150 =   D. _____
    M.   200 points for a national officer remaining in good standing for past year   E. _____
    N.   25 points each for participating in national projects: _____ x 25 =   F. _____
    O.   25 points-planning/conducting meetings/activities on FBLA purposes/goals   G. _____
    P.   50 points each professional member: _____ x 50 =   H. _____
    Q.   15 points per member/adviser attending the Institute for Leaders: _____ x 15 =   I. _____

            TOTAL POINTS CLAIMED   _____

Who's Who in FBLA

This award honors FBLA members who have made outstanding contributions to the Association at the local, area, state, and national levels.

Eligibility

Each chapter may enter one (1) participant who is on record in the FBLA-PBL national office as having paid dues by February 1 of the current school year.

National and state officers automatically earn recognition in this event; therefore, having a national or state officer does not prohibit a chapter from selecting an additional member for this honor. One nominee from each local chapter is **automatically** recognized if a name is listed on the SLC event registration form; the Rating Sheet will **not** need to be completed for this nominee.

A member nominated for Who's Who in FBLA, which is recognition and not an individual event, may compete in another event.

Regulations

The entry must be submitted in the online registration by the local chapter adviser by the registration deadline.   If the local chapter nominee is unable to attend the State Leadership Conference, the chapter may designate a delegate to accept the award for that nominee.

Procedure

Criteria for selection of the nominee from a local chapter and as the state's representative to the National Leadership Conference should include:
- Years of participation in FBLA activities
- Extent of participation in conferences sponsored by the state chapter and national association
- Offices, chairmanships, and committee memberships held
- Contributions to local, state, and national projects
- Participation in other activities
- Recommendations supportive of the member's involvement in FBLA

TEXAS REPRESENTATIVE TO THE NLC

One individual will be selected as the Texas FBLA Who's Who. To be considered for selection as the Texas representative to the National Leadership Conference, a nominee must complete and submit with the SLC event registration form the Who's Who Rating Sheet which follows. Not more than two pages of documentation in resume format following the sequence of the Rating Sheet must be attached to the Rating Sheet. The completed Rating Sheet and documentation will be used as a guide for the judges.

JUDGING

There will be no judging for the recognition of chapter nominees and the state and national officers, all of whom will be recognized automatically without the submission of documentation.

For nominees wanting to be considered as the **Texas Representative to the NLC**, the Rating Sheet and documentation will be used by a panel of judges to qualify nominees and to select the state's representative to the National Conference. Points claimed by the nominee may be altered by the judges if adequate supporting documentation is not supplied. The decisions of the judges are final. Results will be audited in Event Headquarters to ensure that guidelines are correctly applied and mathematical computations are accurate.

State Awards

One (1) member from each local chapter whose name is listed on the chapter's Event Entry Form and all state and national officers will be automatically recognized as recipients of the state's Who's Who in FBLA award at the State Leadership Conference.

Texas Representative

From those submitting the Rating Sheet and supporting documentation, one nominee will be selected by the judges who, according to the completed Rating Sheet, supporting documentation, and the judges' opinions, will best represent Texas at the National Leadership Conference.

National Leadership Conference

The one (1) nominee selected as the Texas Representative to the NLC will be entered for national recognition.

Texas
△ FBLA

WHO'S WHO IN TEXAS FBLA – RATING SHEET

DIRECTIONS: One member from each chapter can be nominated for automatic recognition and
does not need to complete this rating sheet or submit documentation. This Rating Sheet, to be stapled in front of supporting
documentation, is to be completed **only** if the nominee is applying for consideration as the Texas NLC Representative.
Consideration will be given if the Rating Sheet is completed, **supporting documentation is provided** and limited to two pages,
and verification is properly completed. Using the information supplied, judges will verify the information provided to determine the
state's representative who will be recognized at the NLC.

Nominee's Name _____**Chapter** _____

Home Address _____

City _____ **ZIP** _____

Home Phone _____)_____-_____ **Adviser's Home Phone** (_____)_____-_____
__
We certify that the activities claimed are an accurate record of FBLA functions in which the nominee has participated.

_____ ___   _____
                Chapter Adviser's Signature   **Nominee's Signature**

CRITERIA	**TOTAL POINTS**
5 x _____ years as a paid member of FBLA	= _____

Extent of participation in FBLA conferences:

2 x _____ Area Workshops	= _____
2 x _____ District Conferences	= _____
5 x _____ SLC, NFLC, and/or State Officer Training	= _____
10 x _____ NLC, Institute for Leaders	= _____
2 x _____ District Events Entered	= _____
4 x _____ State Events Entered	= _____
6 x _____ NLC Events Entered	= _____

FBLA offices, chairmanships and committees

1 x _____ Committee Member	= _____
2 x _____ Committee Chairman	= _____
2 x _____ Local Office Terms Completed	= _____
2 x _____ District Office Terms Completed	= _____
2 x _____ State Office Terms Completed	= _____
2 x _____ National Office Term Completed	= _____

1 x _____ Individual participation in local, state and national projects	= _____
1 x _____ Individual contributions through other FBLA activities	= _____

TOTAL POINTS TOWARD REPRESENTATIVE TO THE NLC = _____

Judge's Signature _____ **Cell:** _____ **Comments:**

Texas FBLA Board of Directors
(Areas 1, 3, 5, 7, Middle Level and Business Representative-2023 SLC)

The Board of Directors of Texas Future Business Leaders of America is to establish policy and long-range plans for the organization. The voting Board members consist of one elected adviser from each Area, and two business representatives. The State Chairman, State Adviser, State Officer Coordinator, current student State President, and the Middle Level Representative shall be ex-officio, non-voting members of the Board.

The Board shall **meet twice a year**, usually at the Career and Technology Education Conference each summer and at the Mid-Year Planning Meeting. Additional meetings may be called as necessary via the Internet. Meetings take place from noon Saturday – noon Sunday.

This is not an intense, time-consuming position as Board members are to set policy, not administer the daily operations of the organization. However, most Board members are active in the organization and see their position as a unique learning experience!

According to our Policy and Procedures, elections are held on odd SLC years to elect Board of Director representatives from odd-numbered areas (1, 3, 5, 7) and on even SLC years even-numbered areas are elected (2, 4, 6). Therefore, at the 2022 SLC, the even----numbered area reps will be elected.

Applications are to be posted on-line prior to the SLC.

Elections will be held within each Area at the State Leadership Conference during the **Friday Area Meetings**. Each high school chapter may cast **one** vote for the area representative position and one for a Business Representative. Middle Level chapters may cast **--** vote for the middle level representative. An adviser will cast the one vote for a chapter, not students. Election is by a simple majority.

Qualifications for all Representatives:
- Have the desire and commitment to seek the best for the organization and its members
- Be willing to devote time to the organization
- Be willing to attend and participate in all Board Meetings
- Have access to email as most communications are conducted via email

Area Rep Qualifications:
- Must be a member of the area to be represented
- May serve four, two-year consecutive terms
- Three years' experience as an FBLA adviser preferred

Middle Level Qualifications:
- Three years of experience as an adviser preferred
- May serve two, two-year consecutive terms

Business Representative Qualifications:
- May serve two four-year consecutive terms

Candidates should complete the Board of Director's application (following) and **post it on-line.**

You'll find serving on the Board an interesting, learning experience where you will make new friends! Please consider joining us!

Application For
Texas FBLA Board of Directors
High School and Business Representative

Adviser or Business Representative Information:

NAME _____ HS   or   Bus Rep   AREA_____

STREET ADDRESS _____

CITY _____   ZIP _____

E-MAIL ADDRESS _____

HOME PHONE (_____) _____-_____   CELL PHONE (_____) _____-_____

CURRENT FBLA ADVISER: ☐ YES ☐ NO   PROFESSIONAL MEMBER: ☐ YES ☐ NO

NUMBER OF YEARS AS AN FBLA ADVISER_____   SCHOOLS? _____

FBLA POSITIONS HELD:
_____

AWARDS/RECOGNITION
_____

NUMBER OF DISTRICT / STATE / NATIONAL OFFICERS _____ / _____ / _____

School or Business Information:

NAME OF SCHOOL (BUSINESS _____

STREET ADDRESS _____

CITY _____   ZIP _____

PHONE (_____) _____-_____ x_____

SCHOOL ADMINISTRATOR or SUPERVISOR (Dr. / Ms. / Mr.) _____

Why are you interested in serving on the Texas FBLA Board of Directors?

AREA, Endowment, & CTAT SCHOLARSHIP

DIRECTIONS: Consideration will be given only if an application is fully-completed, supporting documentation is provided and limited to two pages, a resume and short essay questions are attached, a social security number is provided, and verification is properly completed. Using the information supplied, a committee will review and judge the applications. The judge's scores will be combined to determine the one or two $500 recipients from each area.

Applications must be posted on-line.

ELIGIBILITITY:
- The local chapter and the applicant must be in attendance at the State Leadership Conference.
- Applicants must be a graduating senior planning to continue his/her education the following school year.
- Applicants must be a state and national member of FBLA.
- The number of applicants per chapter may not exceed the number of voting delegates for that chapter.

APPLICATION:
☐ Complete the application form.
☐ Include a resume with the following topics: Educational/Career Objectives, Education, Work Experience, FBLA Activities/Experience, Community Service, Honors and Awards, Reference Letters (at least three).
☐ Include a copy of your ACT/SAT scores.
☐ Answer the questions listed below. The document should be 1½ -- 2 typed pages using 12-point Arial or Times New Roman font. Double space between answers. The short essay questions (all must be answered) are:
  1. How have you benefited from your membership in FBLA?
  2. How have your local FBLA chapter, school and community benefited from your involvement in FBLA?
  3. How do you plan to utilize your FBLA experience in your future goals and plans?

NOTIFICATION: The Area Scholarship recipients will be announced at the Awards Ceremony of the State Leadership Conference.

REDEEMING THE SCHOLARSHIP: Recipients must follow the directions below to receive the scholarship. Checks will **not** be issued automatically. Mail a copy of the following **by September 15** to:

Renee Hancock, Treasurer, Texas FBLA, 706 Oak Lane, Grapevine, TX 76051

- A copy of your completed registration and fees paid.
- The name and mailing address of a representative from the financial aid office of the college or university.
- Your full name, mailing address, phone number, type of scholarship, and amount.
- A check may be made to you or to the college/university financial aid office as determined by the Board of Directors.

Texas FBLA

SCHOLARSHIP APPLICATION
Please check which scholarship(s) you are applying for.

_____ **Area**
_____ **CTAT**

_____ **Endowment** (Must have contributed $1 per member to apply for this scholarship. You need to fill out and turn in the Endowment Contribution Form.)

Name _____

Chapter_____ **Area** _____

Home Address _____

City _____ **ZIP** _____ **Home Phone** (___) _____-_____

SS No. _____-_____-_____ **Adviser's Cell Phone** (_____) _____

We certify that the activities claimed are an accurate record of FBLA functions in which the nominee has participated.

_____ _____
Chapter Adviser **Nominee**

CRITERIA	TOTAL POINTS

Extent of participation as a an officer/member

4 x _____ years as a paid member of FBLA = _____

3 x _____ district and chapter office held (21 point maximum) = _____

1 x _____ each committee chaired or served on (20 point maximum) = _____

1 x _____ each article submitted to the Texan (10 point maximum) = _____

Extent of participation in FBLA conferences:

2 x _____ Area Workshops and District Conferences = _____

2 x _____ SLC, NFLC, NLC = _____

2 x _____ District Events Entered = _____

2 x _____ State Events Entered = _____

2 x _____ NLC Events Entered = _____

Extent of participation in the National Recognition Program

5 x _____ Achievement of the F Level = _____

10 x _____ Achievement of the B Level = _____

10 x _____ Achievement of the L Level = _____

15 x _____ Achievement of the A Level = _____

For Judges use ONLY! Do not write in this

All Documentation and Forms Included (if incomplete, disqualify) YES NO

Total Participation Points (200 point maximum) = _____

Total Essay Points   (100 point maximum) = _____

Total Resume Points   (100 point maximum) = _____

TOTAL POINTS **=** _____