



Texas FBLA Midwinter Board Meeting
 Saturday, December 4, 2021 - Sunday, December 5, 2021
 Galveston Hilton
 5400 Seawall Blvd.
 Galveston, TX 77551

Call to Order/Attendance/Roll Call @ 12:08 pm

Attendance:

Present	Renee Hancock Treasurer	Donna Crook State Coordinator	D'Ann Matlock State Adviser	Norma Payan Area 2	Kristi Coleman Area 1	Dr. Carrie Turner-Gray (President) Area 3 & 4	Christina Perez (ML Rep) Secretary	Clark Saunders Area 5	John Whitten Area 6	Courtney Nelson (WebMaster)
Absent	Alfredo Martinez Area 7	Joe Newson Business Rep								

1. **Public Forum:** This is a period of time at the beginning of the board meeting where non-board members may address issues or pose questions to the board. Each person shall be given a time of three (3) minutes.

a. None - Present

2. **Approval of Minutes** of Previous Board Meeting

Changes or comments for previous Board Meeting minutes:

Follow-up: Website update

ACTION: Courtney will update theme for website for now
 Motion to Approve July 17-22, 2021 Board meeting minutes
 Second: Kristi Coleman
 All approved

3. **Treasurer's Report** – Renee Hancock

a. 4th Quarter Financial Report

b. End of Year Audit –

- Annual Audit – Reviewed by Mike Hallum & Co from Marshall Texas
- Motion to approve EOY audit – John Whitten
- Second: Norma Payan
- Approved by the Board of Directors

4. **Virtual Chapter Update** – Dr. Carrie Turner-Gray

- 10 members HS registered 4 students paid

5. **Perkins Grant Update** – D'Ann Matlock

- Still waiting for the grant application to be posted
- ACTION:** D'Ann will look for additional business grants

6. **State President Report** – Cerri Perez

- Recap of the Area Workshops
- Expand membership by 2600 (currently less than 100)
- Increase Communications by using the Band App
- Promote the community Service Project
- 100 More Instagram followers (50 follower increase)
- The Texan First Issue was a newspaper introduction
- Area Officer Competition:
 - Area 1: January 26
 - AREA 2: Jan 29
 - AREA 3 and 4: Jan 10-21
 - AREA 5: Jan 22
 - AREA 6: Jan 26
 - AREA 7: Jan 29

7. **State Officer Coordinator Report** – Donna Crook

- Officer Training at Camp CoPass – June 13-17, 2022
- Tentative Newks Camp – 2023 (3rd Week of June)

8. **Update report from Middle Level Representative** – Christina Perez

- Updated New MLAP
- Monthly Newsletter
- Updated new ML

9. **Board elections** - Areas 2, 4, 6, ML, Business Representative (not sure which one)

- Continue to send Board Election for Area 3 for this year.

10. **Tracking Report** –

ACTION: Chapter Adviser should keep track of Ethnicity for reports and accommodations for Special Ed reports, etc.

11. **Open Events** – What events will we offer? Who will write the tests?

- **ACTION:** Carrie will get tests for D’Ann
 - Free Enterprise
 - Business Etiquette
 - Social Media
 - Fair Use/Copyright

13. **Website and App Report** – Courtney Nelson

- **DISCUSSION:** Pricing
- Image optimization \$10 a year
- Integration with website/calendar \$70 a year
- Picture Gallery (plug ins) \$70 a year
- Design/Themes

- Short pixel web assessment (Speed) \$76
ACTION: Courtney will update the website to do some patchwork
- **Guidebook:** Ready to go

14. **State Adviser Report** – D’Ann Matlock

Virtual Chapters: Hallsville (Online Prep School)

ACTION: Carrie will conduct this virtual conference this year and D’Ann will look at doing this next year.

15. **Proposed Bylaw Amendment**

Article VI: Board of Directors: Limits will be changed to unlimited consecutive terms; however, elections for nominations of the business reps will happen for the next SLC (every 2 years)

One of the business reps will serve as treasurer.

- Treasurer position as a non-board position add to by-laws
- National officer position can run for state position other than President

Article VII: State Officers and Elections State officers shall be elected for one year or until their successors are elected or appointed, and their term of office shall begin June 1 and end May 31. Any candidate that wants to run for a national and state office cannot run for state president, but can run for any other state office.

Motion: Kristi Coleman: Motion to adjourn and to start meeting at 9am

Second: Clark Saunders

Call the meeting to order on Sunday December 5, 2021 at 8:36 am

1. SLC board assignments volunteer to:

Assignment	Name(s)
Award Certificates (Create) - This will be for 4 th & 5 th place winners of all FBLA events for the SLC awards	Kristi Coleman @SLC will print out the remainder
Name Badges (Print)	John Whitten
Monitor Dress Code at Awards Ceremony - Business attire required or student will not enter ceremony room and especially stage area. Name:	Most board members will help with Dress Code
Monitor Conference Headquarter Room - reminder that only board members and official SLC graders are allowed in the room.	D’Ann will assign people

Arrive early to prepare materials	E-mail D'Ann to let her if you are coming in early by December 31 st to assist and which hotel you are rooming in with chapter.
Work SLC Registration	All board members will work with SLC Registration
Prejudged event sign-up – Need to find judges for these events	Dr. Carrie Turner-Gray
Judges packets	Joni Patterson
Misc. as needed	

b. Due Dates for Items

Date	Item	High School	Middle School
01/31 to 02/11	Registration	✓	✓
02/05 to 02/18	Hotel Registration	✓	✓
Date	Item	High School	Middle School
02/21 to 03/16	Open online Testing / Send out Production Tests	✓	✓
01/28	Upload directions sent out via List Serve posted on the website	✓	✓
02/15	National Anthem Auditions	✓	
01/16	Online Testing Instructions	✓	✓
01/31 to 03/05	Upload pre-judged material	✓	✓
03/01	<ul style="list-style-type: none"> • State Officer • National Officer Candidate • Board Application • Area and Endowment Scholarship Application • Adviser of the Year • Business Person of the Year • Endowment and March of Dime Contribution Forms • Vernon Payne Rating Sheet Application 	✓	
03/04	<ul style="list-style-type: none"> • 50% Refund and must request in writing for refund 	✓	✓
	<ul style="list-style-type: none"> • Bringing checks to SLC 	✓	✓
April 19, 2022	<ul style="list-style-type: none"> • Commitment for NLC/Final Deadline 	✓	✓
May 4, 2022	<ul style="list-style-type: none"> • Pre-judged NLC 	✓	✓
May 17, 2022	<ul style="list-style-type: none"> • Production Tests will be sent 	✓	✓
June 7, 2022	<ul style="list-style-type: none"> • Last Day for name changes (Can take off but not add) 	✓	✓
June 13-17	<ul style="list-style-type: none"> • State Officer Training, Camp Copass 	✓	✓

June 28	• State Trip	✓	✓
June 29 – July 2	• National Leadership Conference	✓	✓
July 16-18	• Board Meeting	✓	✓

2. SLC 2022:

- TAP Update - Current
- On-line Registration – Blue Panda – See Chart
- Blue Panda for Rating sheets – Yes judges will use Blue Panda rating sheets (Backup Rating sheets should be printed) Joni Patterson
- Blue Panda Admin Access: D’ann Matlock, Renee Hancock, Carrie Turner-Gray, Christina Perez
- Open events – Donna Crook will be responsible for printing open events (Zip Grader to Grade)
- Advisers and registered guests will need to choose at least one shift (AM or PM) [May have to do more than one shift and sign up for Sign up Genius.
- On-line Testing Proctors can be FBLA Advisers or do we have students fill out a Honor Code?
 - Production Tests should be proctored by other teachers
 - Honor Code is part of the objective test

13. Membership – D’Ann Matlock

- a. COP Requests & New Chapter Information Included {Chapters will be updated as D’Ann gets them}
- b. Membership Incentives – Tech Tattoos are still being sent to chapters.

14. Future Dates:

- a. NLC: June 29 - July 2, 2022 – Chicago, IL
- b. Summer Board Meeting: July 16-17 in July Location (TBA)
- c. CTAT Conference: Fort Worth, 07/18 to 07/21
- d. SLC 2023: March 22-24, 2022 – Galveston, TX
- e. NLC 2023: June 27-June 30, 2023 – Atlanta, GA
- f. **State Summit:**
 - **Motion Clark Saunders motions for D’ann to attend and paid for State Summit Trip**
 - **Second: John Whitten**
 - **Approved: All board members**

15. CTSO Week at the Capital – January 26-28

- Wednesday evening – meet/greet/team building/assignments (Dates will be sent)
- Thursday – Day at Capital activity/Dinner with SBOE in evening
- Friday – SBOE meeting – CTSO month declaration

MISCELLANEOUS

- **Renee Hancock Motion to Adjourn: Meeting at 10:18 am**
- **Second Norma Payan**

- **Approved: Board Meeting**

DRAFT