Logo, company name

Description automatically generated**Board Agenda**

**July 15 - 16**

**Dallas Marriott Suites Medical/Market Center**

**2493 N. Stemmons Frwy**

**Dallas, Texas 75207**

**Update Board Roster Information**

**Call to Order**

**Select Board Officers President**

**Vice President**

**Secretary**

**Treasurer**

**Public Comments**

**Minutes of Previous meeting**

**Financial** – Renee Hancock

**State Officer Report** – Kathleen Wu

**State Officer Adviser Report** – Donna Crook

**Middle Level Update** – Christina Perez

**Virtual Chapter (ML) Update** – Christina Perez

**Virtual Chapter (HS)**  - Do we want to continue this?

**Perkins Update** – D’Ann Matlock

**NAP Changes and Event Topics** – D’Ann Matlock

**Adviser Training**

1. Fall Adviser Conference

a. Discuss Roles and Details Further

b. Clarify Expectations for Board Members' Involvement

c. Address Questions or Concerns about the Conference

2. Board Members' Duties (Expectations)

a. Review and Reiterate Board Members' Roles and Responsibilities

3. Timeline of Events

a. Establish a Timeline for Upcoming Events

c. Assign Responsibilities for Key Tasks

**2023 SLC**  - D’Ann Matlock w/board help

1. State Leadership Conference Debrief

a. Things That Went Well

b. Suggestions for Improvement

c. Review of Schedule for the State Leadership Conference

2. Competitor Rosters

a. Review and Discuss Competitor Rosters

b. Set Deadline for Completion of Rosters

c. Address any Issues or Concerns

3. Judges Check-in

a. Review Process and Procedures for Judges

b. Discuss Feedback or Suggestions from Judges

c. Address Challenges Faced

4. Advisor Check-in

a. Receive Updates from Advisors

b. Discuss Advisor Support and Training Needs

c. Address Concerns or Issues Raised

5. Technology for Judges

a. Evaluate the Technology Used by Judges

b. Discuss Upgrades or Changes Needed

c. Explore Ways to Improve the Judging Experience

6. Assigned Event Advisor Contact

a. Share Information about Assigned Event Advisors

b. Discuss Communication and Collaboration Expectations

c. Clarify Roles and Responsibilities of Event Advisors

7. Radios

a. Review the Usage and Availability of Radios

b. Assess the Need for New Ear Pieces

c. Explore Ways to Improve Radio Communication during Events

8. Script Writer

a. Discuss Hiring a Company to Organize the Script

b. Cost Comparison and Job Description

c. Seek Volunteers or Advisers for Script Writing

9. Technology

a. Discuss App for the Conference and App Support (D'Ann)

b. Evaluate State Store - Online (D'Ann)

c. Review WiFi Usage and Impact on Conference Apps (D'Ann)

d. Update FAQs and Pre-upload Information (D'Ann)

10. Competitions

a. Discuss the Possibility of Competing in Multiple Opportunities

**Future Contracts**  - D’Ann Matlock

* Corpus CVB contacted me
* Hyatt has contacted me
* Plan to contact
  + Ft. Worth
  + Dallas
  + Houston
  + San Antonio
  + Any others?

**Adjournment**